

Coaching and Mentoring

Duration: 2 days

Location: ProTech Training Centre (or on client's premises 6 delegates plus)

Aim and Target Audience:

The course will encourage managers to develop their communication skills by helping them to identify the financial benefits of their own time investment in training, linked directly to skills gap analysis, development of learning plans and streamlined communication processes. The programme will also demonstrate to them the power, and cost-effectiveness, of enhancing their business' ability to train and coach others from within, whilst ensuring succession planning within the organisation.

Objectives:

At the end of the course, participating managers will have had an introduction to:

- developing and implementing business communication strategies
- developing and implementing business succession- and learning plans
- finding methods to increase their confidence by sharing information and skills with others
- enhancing the sharing of knowledge and skills within their organisation to enhance business productivity
- improving their skills levels, motivation and ownership, within the wider workforce

Teaching & Learning Strategies:

The teaching and learning strategies employed in this programme by the training consultants are based on the philosophy of experimental learning – “learning through doing”. Delegates are encouraged to participate as individuals and within groups.

A variety of methods are employed to deliver and enhance the learning experience. Trainer-led input is complemented by a variety of activities such as skills practice (role-play), practical exercises, discussions, presentations and case studies.

A strong emphasis is placed on the transfer of learning into the workplace. Delegates are encouraged and challenged to discover and identify ways they can each specifically apply the training experience to the workplace.